

...renew our vision of who we are and what you are calling us to do.....

Agenda · Vestry Meeting · September 19, 2017

6:00 pm – 7:30 pm

Gathering

Opening Prayer and Call to Order

- 1. Finance Ministry Monthly Report** (presented by Paul de Lima)
- 2. Wardens' Reflections**
 - Leading Worship
 - Counting Review and Vestry Person of the Day Review
- 3. Review Approval of August Vestry Meeting Minutes**
- 4. Ministry Reports**
 - Capital Campaign Committee Report
 - Contribution to Grace2020 in Honor of John and Kate Auwaerter
 - Property Ministry Monthly Report
 - NY State Grant Update
 - Sustainability Ministry Report
 - Outreach Ministries Reports
 - Food Pantry
 - Grace Project Ministry
 - Inquiry regarding Community Service for Parolees at Grace
- 5. Visioning**
 - Hospitality
 - Sunday Morning Fellowship
 - Wednesday Supper Ministry
 - Card Ministry
 - Sanctuary
 - Welsh Garden
 - Adult Formation
 - Confirm not Conform
 - Coffee and Conversation in the Parlor
- 6. Fall Start-up**
 - Trainings: Acolyte, Lay Readers, Lay Eucharistic Ministers/Visitors
 - Church School
 - Support for College Students
 - Confirmation/Reception: Saturday, Dec. 9th at Grace Church, Baldwinsville at 11:00 am
- 7. Closing Prayer**

WE ARE A TEAM. OUR SUCCESS RELIES ON EVERYONE'S PARTICIPATION.

Are we firmly focused on our mission? Are we moving forward on the goals and expectations we set? Where is there measurable progress? Where are we stuck? Are we honoring our group norms and vestry covenant? Do we deal directly with disagreement? How are we handling conflict? Do we enjoy one another, laugh, and have fun together? Are we too immersed in vestry concerns to draw strength and hope from worship? Are we saying 'thank you?'

Grace Episcopal Church
Balance Sheet
As of August 31, 2017

	Aug 31, 17
ASSETS	
Current Assets	
Checking/Savings	
10007 · Resticted Checking Account	130,634.53
10002 · Tower Account	32,827.16
10004 · Rectors Discretionary Account	916.61
10000 · Checking-Operating	23,100.56
10001 · Capital Campaign	33,346.24
Total Checking/Savings	220,825.10
Total Current Assets	220,825.10
Fixed Assets	
15100 · Leasehold Improvements	30,450.00
Total Fixed Assets	30,450.00
TOTAL ASSETS	251,275.10
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	770.19
Total Accounts Payable	770.19
Other Current Liabilities	
23000 · Deferred Priest Equity/Sabbat.	6,800.00
Total Other Current Liabilities	6,800.00
Total Current Liabilities	7,570.19
Total Liabilities	7,570.19
Equity	
32000 · Unrestricted Net Assets	194,291.46
Net Income	49,413.45
Total Equity	243,704.91
TOTAL LIABILITIES & EQUITY	251,275.10

*12,500 per month
OPERATING ACCOUNT*

Grace Episcopal Church
Statement of Financial Position
August 2017

	Aug 17
Ordinary Income/Expense	
Income	
41000 · Pledge and Plate Income	
41110 · Pledge Income	2,478.00
41112 · Plate Offerings	357.50
41113 · Non-Pledged Contributions	815.00
41114 · Special Offerings- Heat	30.00
Total 41000 · Pledge and Plate Income	3,680.50
41200 · Buildings and Grounds Use	
41211 · Church Space Use	270.00
41212 · Parking Lot Use	640.00
Total 41200 · Buildings and Grounds Use	910.00
41400 · Other Income	
41450 · Reimbursed Expenses	420.00
Total 41400 · Other Income	420.00
41600 · Temporarily Restricted Income	
41610 · Food Pantry Donations	200.00
Total 41600 · Temporarily Restricted Income	200.00
Total Income	5,210.50
Expense	
51670 · Pastoral Ministries	
51675 · Priest Discretionary Fund	252.94
Total 51670 · Pastoral Ministries	252.94
51615 · Worship Ministries	
51616 · Musician Stipend	600.00
Total 51615 · Worship Ministries	600.00
51400 · Diocesan Responsibilities	
51410 · Diocesan Assessments	583.33
Total 51400 · Diocesan Responsibilities	583.33
51600 · Communication Ministries	
51612 · Advertising and Promotion	360.00
Total 51600 · Communication Ministries	360.00
51300 · Office, Admin & Supplies	
51397 · Professional Fees	275.00
51310 · Office Supplies	36.96
51396 · Interest Expense	-1.21
51330 · Church Phone and Internet	149.50
Total 51300 · Office, Admin & Supplies	460.25
51200 · Buildings and Grounds	
51220 · Rectory	
51230 · Repairs & Maintenance	2,900.00
51221 · Utilities- Gas & Elec	164.55
Total 51220 · Rectory	3,064.55
51205 · Church	
51209 · Fire Alarm - Church	222.00
51217 · Repairs & Maintenance	2,419.20
51214 · Contracted Services	38.50
51210 · Utilities-Gas & Electric	215.71
Total 51205 · Church	2,895.41

(-10,000 ✓)

Revised Aug - 2017

Grace Episcopal Church
Statement of Financial Position
August 2017

	Aug 17
Total 51200 · Buildings and Grounds	5,959.96
51130 · Priest Expenses	
51138 · Pension Fund	765.61
51135 · Priest SECA	1,211.50
Total 51130 · Priest Expenses	1,977.11
51160 · Payroll Expenses	
51190 · Payroll Service Fees	40.10
51164 · Employer Fica	0.00
Total 51160 · Payroll Expenses	40.10
51100 · Salaries & Benefits	
51180 · Part Time Program Director	250.00
51125 · Sexton Stipend	320.00
51110 · Priest Stipend	3,572.00
51120 · Office Salaries	735.00
51100 · Salaries & Benefits - Other	0.00
Total 51100 · Salaries & Benefits	4,877.00
Total Expense	15,110.69
Net Ordinary Income	-9,900.19
Other Income/Expense	
Other Income	
42000 · Donations & Other	
42168 · Capital Campaign Income	750.00
42190 · Unrestricted Donations	600.00
42180 · Restricted Donations	60.00
Total 42000 · Donations & Other	1,410.00
Total Other Income	1,410.00
Net Other Income	1,410.00
Net Income	-8,490.19

Grace Episcopal Church
Statement of Financial Position
 January through August 2017

	Jan - Aug 17 Actual	2017 Budget thru Aug	2016 Actual Thru Aug	2017 Annual Budget
Ordinary Income/Expense				
Income				
41000 · Pledge and Plate Income				
41110 · Pledge Income	73,461.00	63,824.00	76,557.41	95,736.00
41112 · Plate Offerings	2,800.93	4,000.00	3,712.52	6,000.00
41112.5 · Unrestricted Gifts	20.00	333.32	500.00	500.00
41113 · Non-Pledged Contributions	7,397.00	6,000.00	7,009.30	9,000.00
41114 · Special Offerings- Heat	364.00	333.32	358.00	500.00
41114.1 · Special Offerings	0.00	0.00	66.00	0.00
41114.3 · Special Offerings-Flowers	370.00	200.00	165.00	300.00
Total 41000 · Pledge and Plate Income	84,412.93	74,690.64	86,368.23	112,036.00
41200 · Buildings and Grounds Use				
41211 · Church Space Use	4,046.00	5,333.32	5,059.00	8,000.00
41212 · Parking Lot Use	7,162.00	6,666.68	7,266.00	10,000.00
41214 · SU Event Parking	2,550.00	3,333.32	2,308.00	5,000.00
Total 41200 · Buildings and Grounds Use	13,758.00	15,333.32	14,633.00	23,000.00
41300 · Events Fundraising & Outreach				
41365 · MLK Dinner	0.00	0.00	0.00	0.00
41310 · Wine & Food Event	0.00	0.00	0.00	0.00
41320 · Chocolate Sale	0.00	0.00	0.00	0.00
41340 · Wednesday Dinners	15.00	0.00	0.00	0.00
41350 · Concerts	107.00	0.00	190.00	0.00
41360 · General Fundraising	0.00	0.00	0.00	0.00
Total 41300 · Events Fundraising & Outreach	122.00	0.00	190.00	0.00
41400 · Other Income				
41410 · Interest Income	24.48	26.68	21.60	40.00
41440 · Grants	0.00	0.00	0.00	0.00
41450 · Reimbursed Expenses	1,390.78	0.00	640.00	0.00
41460 · Miscellaneous Funds	0.00	0.00	0.00	0.00
Total 41400 · Other Income	1,415.24	26.68	661.60	40.00
41600 · Temporarily Restricted Income				
41680 · Grace Prison Ministry Project	0.00	166.68	1,149.00	250.00
41650 · Outreach Collections	0.00	0.00	0.00	0.00
41670 · Temp Restricted Inc - Memorial	575.00	0.00	125.00	0.00
41610 · Food Pantry Donations	3,635.00	3,333.32	3,305.99	5,000.00
41611 · Priest Discretionary Fund Incom	1,600.00	500.00	355.50	750.00
41660 · Restricted Gifts	110.00	666.68	1,385.00	1,000.00
Total 41600 · Temporarily Restricted Income	5,920.00	4,666.68	6,320.49	7,000.00
Total Income	105,628.17	94,717.32	110,173.32	142,076.00
Expense				
59100 · Grant Expenses				
59112 · Trinity Wall Street Grant	0.00	0.00	0.00	0.00
59110 · Atlantic States Environ Grent	0.00	0.00	0.00	0.00
Total 59100 · Grant Expenses	0.00	0.00	0.00	0.00
51680 · Miscellaneous Expenses				
51688 · Gifts & Honorariums	70.11	666.68	400.00	1,000.00
51687 · Hospitality Ministry	0.00	0.00	0.00	0.00
51685 · Fundraising Expense	0.00	0.00	131.00	0.00
51682 · Grace House Expenses	0.00	0.00	0.00	0.00
51681 · Parish Entertainment	0.00	0.00	0.00	0.00
Total 51680 · Miscellaneous Expenses	70.11	666.68	531.00	1,000.00

Grace Episcopal Church
Statement of Financial Position
 January through August 2017

	Jan - Aug 17 Actual	2017 Budget thru Aug	2016 Actual Thru Aug	2017 Annual Budget
51670 · Pastoral Ministries				
51675 · Priest Discretionary Fund	1,722.36	500.00	715.67	750.00
51672 · Travel Expense	0.00	0.00	0.00	0.00
Total 51670 · Pastoral Ministries	1,722.36	500.00	715.67	750.00
51640 · Memberships				
51642 · Other Memberships	75.00	33.32	35.00	50.00
51641 · ACTS	0.00	0.00	650.00	0.00
Total 51640 · Memberships	75.00	33.32	685.00	50.00
51635 · Outreach Ministries				
51639 · Grace Prison Ministry Project	699.86	166.68	408.37	250.00
51638 · Outreach	600.00	666.68	1,150.97	1,000.00
51637 · Grace Food Pantry	5,445.62	5,666.68	3,952.46	8,500.00
Total 51635 · Outreach Ministries	6,745.48	6,500.04	5,511.80	9,750.00
51615 · Worship Ministries				
51622 · Worship Supplies	83.21	0.00	58.25	0.00
51621 · Acolyte Supplies	0.00	0.00	0.00	0.00
51620 · Flowers	215.56	133.32	147.89	200.00
51619 · Altar Guild Supplies	967.35	866.68	615.76	1,300.00
51618 · Instrument Maintenance	0.00	66.68	0.00	100.00
51617 · Music	0.00	0.00	39.00	0.00
51616 · Musician Stipend	6,000.00	5,700.00	5,700.00	8,550.00
Total 51615 · Worship Ministries	7,266.12	6,766.68	6,560.90	10,150.00
51400 · Diocesan Responsibilities				
51430 · Diocesan Conferences, Workshops	0.00	333.32	0.00	500.00
51420 · Diocesan Quota	0.00	0.00	0.00	0.00
51410 · Diocesan Assessments	4,666.64	4,503.32	4,000.00	6,755.00
Total 51400 · Diocesan Responsibilities	4,666.64	4,836.64	4,000.00	7,255.00
51600 · Communication Ministries				
51611 · Website	129.34	133.32	0.00	200.00
51610 · Bulletins	0.00	0.00	0.00	0.00
51612 · Advertising and Promotion	360.00	166.68	143.50	250.00
Total 51600 · Communication Ministries	489.34	300.00	143.50	450.00
51300 · Office, Admin & Supplies				
51370 · Copying Costs	0.00	0.00	0.00	0.00
51397 · Professional Fees	2,087.50	2,133.32	2,062.50	3,200.00
51310 · Office Supplies	734.51	666.68	449.22	1,000.00
51396 · Interest Expense	-3.60	0.00	0.00	0.00
51335 · Depreciation Expense	0.00	0.00	0.00	0.00
51325 · Computer/Office Eq Expenses	0.00	100.00	157.99	150.00
51313 · Automobile Expense	0.00	0.00	0.00	0.00
51381 · Dues and Subscriptions	256.00	200.00	35.00	300.00
51395 · Bank Service Charges	30.00	100.00	270.00	150.00
51350 · Equipment Maint Contract	0.00	1,533.32	1,023.28	2,300.00
51330 · Church Phone and Internet	1,210.68	1,200.00	1,692.18	1,800.00
51320 · Postage and Delivery	47.00	66.68	49.00	100.00
Total 51300 · Office, Admin & Supplies	4,362.09	6,000.00	5,739.17	9,000.00
51200 · Buildings and Grounds				
51220 · Rectory				
51270 · Rectory Internet and Phone	425.82	466.68	354.85	700.00
51222 · Water-Sewer- Rectory	706.72	600.00	718.79	900.00
51260 · Property Taxes	32.38	33.32	35.98	50.00

21% PERCENT
INCREASE

Grace Episcopal Church
Statement of Financial Position
 January through August 2017

	Jan - Aug 17 Actual	2017 Budget thru Aug	2016 Actual Thru Aug	2017 Annual Budget
51255 · Rectory Expenses	0.00	0.00	0.00	0.00
51250 · Insurance-Rectory	0.00	0.00	0.00	0.00
51230 · Repairs & Maintenance	2,969.95	2,666.68	3,406.73	4,000.00
51221 · Utilities- Gas & Elec	1,446.86	1,400.00	1,443.91	2,100.00
Total 51220 · Rectory	5,581.73	5,166.68	5,960.26	7,750.00
51205 · Church				
51208 · Lula & Lift Maint. Inspection	696.40	733.32	722.00	1,100.00
51209 · Fire Alarm - Church	847.00	800.00	830.00	1,200.00
51219 · Prop Taxes	152.46	133.32	169.40	200.00
51263 · Capital Expenses	0.00	0.00	0.00	0.00
51900 · Miscellaneous	0.00	0.00	75.00	0.00
51218 · Insurance	2,511.50	3,348.68	2,392.00	5,023.00
51239 · Grounds Mainten-Plowing	607.00	1,000.00	979.00	1,500.00
51238 · Grounds Mainten-Equipment	251.14	66.68	69.41	100.00
51237 · Grounds Mainten-Materials	327.82	500.00	156.59	750.00
51217 · Repairs & Maintenance	5,582.16	2,666.68	1,945.68	4,000.00
51216 · Maintenance Supplies	279.14	333.32	85.91	500.00
51215 · Security	0.00	0.00	0.00	0.00
51214 · Contracted Services	308.00	308.00	308.00	462.00
51212 · Water & Sewer	702.36	600.00	770.10	900.00
51234 · Waste Removal	240.00	320.00	240.00	480.00
51210 · Utilities-Gas & Electric	4,464.21	4,666.68	4,744.75	7,000.00
Total 51205 · Church	16,969.19	15,476.68	13,487.84	23,215.00
Total 51200 · Buildings and Grounds	22,550.92	20,643.36	19,448.10	30,965.00
51130 · Priest Expenses				
51143 · Priest Equity Accrual	600.00	800.00	1,200.00	1,200.00
51142 · Priest Professional Expenses	105.00	200.00	195.00	300.00
51140 · Priest Sabbatical	600.00	400.00	600.00	600.00
51151 · Supply Priest Stipend	0.00	133.32	150.00	200.00
51138 · Pension Fund	7,122.21	7,694.68	3,853.71	11,542.00
51137 · Priest Continuing Education	350.00	333.32	525.00	500.00
51134 · Priest Health Savings Acct	0.00	0.00	0.00	0.00
51132 · Priest Health Insurance	0.00	0.00	7,312.00	0.00
51135 · Priest SECA	2,420.82	2,900.00	1,382.08	4,350.00
Total 51130 · Priest Expenses	11,198.03	12,461.32	15,217.79	18,692.00
51160 · Payroll Expenses				
51162 · Workers Compensation	880.00	300.00	446.00	450.00
51190 · Payroll Service Fees	317.28	400.00	398.49	600.00
51164 · Employer Fica	0.00	250.00	330.56	375.00
51163 · Disability Insurance	141.45	83.32	122.86	125.00
51165 · State Unemployment	0.00	0.00	0.00	0.00
Total 51160 · Payroll Expenses	1,338.73	1,033.32	1,297.91	1,550.00
51100 · Salaries & Benefits				
51180 · Part Time Program Director	2,000.00	0.00	0.00	0.00
51170 · Secretary Stipend	190.00	0.00	0.00	0.00
51125 · Sexton Stipend	3,115.00	3,000.00	3,040.00	4,500.00
51110 · Priest Stipend	28,576.00	28,576.00	20,139.36	42,864.00
51120 · Office Salaries	3,292.50	5,200.00	4,320.00	7,800.00
51100 · Salaries & Benefits - Other	0.00	0.00	0.00	0.00
Total 51100 · Salaries & Benefits	37,173.50	36,776.00	27,499.36	55,164.00
51625 · Christian Formation				
51631 · Program Director	0.00	0.00	0.00	0.00

Grace Episcopal Church
Statement of Financial Position
January through August 2017

	Jan - Aug 17 Actual	2017 Budget thru Aug	2016 Actual Thru Aug	2017 Annual Budget
51630 · Child Care	0.00	66.68	50.00	100.00
51629 · Adult Education	0.00	0.00	0.00	0.00
51628 · Youth Group	0.00	0.00	0.00	0.00
51626 · Church School Curriculum & Supp	0.00	166.68	6.07	250.00
Total 51625 · Christian Formation	0.00	233.36	56.07	350.00
Total Expense	97,658.32	96,750.72	87,406.27	145,126.00
Net Ordinary Income	7,969.85	-2,033.40	22,767.05	-3,050.00
Other Income/Expense				
Other Income				
42000 · Donations & Other				
42168 · Capital Campaign Income	31,670.33	0.00	0.00	0.00
42167 · Grace Prison Ministry Prj Grant	0.00	0.00	3,000.00	0.00
42166 · Capital Project - State Grant	0.00	0.00	35,000.00	0.00
42165 · Capital Proj Donations - Tower	0.00	0.00	1,500.00	0.00
42170 · Sabbatical Income	0.00	0.00	0.00	0.00
42190 · Unrestricted Donations	1,833.00	0.00	2,716.00	0.00
42180 · Restricted Donations	15,395.00	0.00	100.00	0.00
Total 42000 · Donations & Other	48,898.33	0.00	42,316.00	0.00
49200 · Restoration Income	0.00	0.00	0.00	0.00
Total Other Income	48,898.33	0.00	42,316.00	0.00
Other Expense				
52000 · Donations & Other Expenses				
52142 · Capital Campaign Expenses	1,332.73	0.00	0.00	0.00
52141 · Cap Proj Expenses - State Grant	6,122.00	0.00	0.00	0.00
52150 · Accessibility Project Expenses	0.00	0.00	0.00	0.00
Total 52000 · Donations & Other Expenses	7,454.73	0.00	0.00	0.00
59200 · Restoration Expense	0.00	0.00	0.00	0.00
Total Other Expense	7,454.73	0.00	0.00	0.00
Net Other Income	41,443.60	0.00	42,316.00	0.00
Net Income	49,413.45	-2,033.40	65,083.05	-3,050.00

GRACE CHURCH RESTRICTED ACCOUNT 2017

Categories	8/31/17
Temporarily Restricted Funds	
Musicians/Music	\$240.00
Food Pantry	\$2,278.87
Rectory Porch	\$100.00
Grace Garden	\$200.00
Memorial Gifts-Restr	\$6,290.98
Flowers	\$1,211.16
Priest Equity Accrual	\$5,400.00
Priest Sabbatical	\$3,000.00
Priest Professional Expense	\$605.00
Pew Cushions	\$715.20 ✓
Sunday School	\$180.00
Wed Dinners	\$290.00
Grant Proceeds	\$61.64
Altar Guild	\$453.00
Restricted Gifts	\$894.15
Grace Project (Prison Ministry)	\$4,048.00
Welsh Garden(Orange Grove) payment \$1,900.00 FOR TREE REMOVAL	\$2,500.00
Youth	\$454.76
Unrestricted	
Pledge reserves for Operating Budget	\$36,137.63
SU Parking/Dome Parking	\$17,562.00
Fund Raising/ Weddings/Building use	\$10.00
Bank Interest/Fees	\$106.81
Memorial/Unrestrict Gifts	\$22,196.00
Emergency Reserve Fund	\$25,115.57
Reimbursement (in/out) \$	\$583.76
Totals	\$130,634.53

\$ 420.00 Basketball

\$ 560.00 Football

Dome Event @ 15.00/per parker

Grace Episcopal Church
Vestry Meeting Minutes August 15, 2017

Prepared by Terri Jennings

Present: John Auwaerter, Mike Hungerford, Rosa Clark, Judith Brooks, Sabrina Coleman, Margaret Ryniker (Treasurer). *Daman Gilstrut*

Excused/Absent: Stacey Balduf, Chuck Vanderpool, Dan Bilow, Rev. Johanna

Senior Warden Judith Brooks opened the meeting with prayer at 6:05pm.

Review and Approval of June 20, 2017 Vestry Minutes: Following Vestry review, a motion was made by Mike Hungerford to approve the minutes as presented; 2nd by John Auwaerter.

Ministry Reports

Finance Committee: Margaret Ryniker gave the Treasurer's Report and reviewed the Statement of Financial Position. (full report is in June Vestry package). It was noted that Plate contributions are behind the previous year (expected due to congregation changes) and Non-Pledge contributions are up from previous year. Grace Church is current on Diocesan Assessment.

A motion to approve the Finance Report for audit was made by Sabrina Coleman, 2nd by Rosa Clark.

Property Committee: John Auwaerter reviewed this report (full report in August Vestry package). John put forth Priority recommendations from the Property Committee for Vestry review and approval:

1 Rectory Porch Repair; have estimate from Gary Wright. This is projected to be done in Spring 2018 using Capital Reserves. Motion to approve made by Mike Hungerford, 2nd by Rosa Clark.

2 Central Air Conditioning for Rectory; to be done asap. Motion to approve made by Mike Hungerford, 2nd by Rosa Clark.

Priorities # 3 - # 6 (in Property Committee report) will be addressed at another time.

Capital Campaign Committee: Rev. Johanna shared the ASK Phase is underway and the ASK Brochure is now on the Grace website. The Diocese has agreed to extend the Bridge loan expiration to 12/31/17. The Capital Campaign Committee report was reviewed and is in the June Vestry package.

Sustainability Report: Judith Brooks reviewed this report (full report is in August Vestry package) which covered July and August. Meeting was held 8/15/17. Summer Lunch and Breakfast program continues.

Food Pantry: Rosa Clark reviewed this report (report is in Vestry package). June numbers were up from May. The Food Pantry received a Hunger and Nutrition Assistance Program (HPNAP) Grant for \$1000. Plus \$300. In produce.

Grace Project: Vestry reviewed the August report and the Grace Project Program Overview. Both are in August Vestry package.

'Confirm Not Conform' Adult Formation: Vestry reviewed the materials.

The top three Session Topics were:

- # 2 Spiritual and Maybe Religious
- # 7 Studying God
- # 17 Where Does the Time Go?

Format of the Programs: After discussion, Vestry requested/recommends

-Like to have a knowledgeable person (Rev. Johanna) lead the Vestry group with Vestry members in first session with congregation

-Rev. Johanna take the lead with Vestry members in first session with congregation (will probably be a small group)

Venue/Time-suggestions

- after Wednesday Night Suppers
- Rectory-Monday evenings
- Circulate among parishioner houses

How would the Formation Program be facilitated by Vestry Members?

- Undecided
- Rev. Johanna facilitate 1st session
- Depends on number of participants

Additional discussion:

Vestry would like to go through the Sessions to gain a deeper understanding; request that Rev. Johanna take the lead with Vestry members s 1st step before implementing, and clarify what we are trying to achieve; need direction from Rev. Johanna on defining the process. Further discussion deferred until next meeting.

Senior Warden Judith Brooks closed the meeting with prayer at 7:40pm.

Next meeting: 9/18/17

Grace Episcopal Church
Special Vestry Meeting
Monday September 9, 2017

Attending: Rev. Johanna

Vestry Members: John Auwaerter, Dan Bilow, Judith Brooks, Rosa Clark, Sabrina Coleman, Mike Hungerford, Chuck Vanderpool

Property Committee Members: John Auwaerter, Dan Bilow, Paul deLima, Sarah Reks, Chuck Vanderpool

This special meeting of the Grace Church Vestry was called at the rectory, 107 Dorset Road, to allow the Property Committee to show vestry members needed repairs at the side and front porches (front porch repairs approved previously by the vestry), entrance walk, and driveway, and to gain approval of two proposals that require immediate action to allow contractors to schedule the work. The two proposals are: Maksi's Masonry, \$7,000 for replacement of the concrete entrance walk and rebuilding of the two brick piers that support the side entrance porch, and including removal of a section of the walk around the entrance porch (scheduled for October); and Superior Seal & Paving, Inc., \$6,522 for reconstruction of the driveway, including removal of existing asphalt and concrete and replacement with an all-asphalt driveway (to be done in two phases, base layers to be done November 16, and the top layer to be applied in the spring). Funds for both projects are recommended to be taken from the parking lot fund, which has approximately \$17,000 in it.

Dan Bilow made a motion to approve the two proposals in the total amount of \$13,522 to be charged to the parking lot fund; Mike Hungerford seconded the motion, and all voted in favor. Rev. Johanna signed the two proposals and will give them to Judy Albert for copying and mailing.

Submitted by: John Auwaerter

Capital Campaign Committee Report

Present: Co-chairs: Rev. Johanna and Willson Cummer.

Committee Members: John Auwaerter, Dan Bilow, Lou Clark, Paul deLima

Excused: Mike Hungerford, Ernestine Patterson, Imants Reks

Thank you notes hand written by committee members were sent out in July for the pledges received at that time.

As of the August 29th \$110,386 had been pledged.

The committee reviewed a list of persons who didn't appear to have made a commitment to the Capital Campaign. Several of the committee members committed to speak with individuals who may be interested in making a commitment.

The meeting adjourned with The Lord's Prayer at 6:00 pm.

Respectfully submitted by Dan Bilow

Capital Campaign Update

1. Total pledged to Grace2020 as of September 19, 2017: \$114,386
 - \$62,500 previously designated to pay NY State Grant remaining matching funds **and** the interest (1.66%) on the Bridge Loan from the Diocesan Foundation.
 - Subtract 10% (\$11,438) for non-payment of pledges
 - \$40,447 available to address major structural deficiencies in the rectory, renovation of the interior church basement space, development of a master plan of the Welsh Garden or refurbishment of the church entrances.

2. Total number of pledgers: 44

3. Remaining Thank you Notes to be written: 6

4. Statistics:

16 One-Time Pledges – 8 from parishioners, 8 from friends of Grace.

Breakdown of pledges:

1	15,000	3	2,000	1	300
3	10,000	1	1,800	2	200
1	6,000	1	1,600	1	100
2	5,000	3	1,500	1	60
1	4,500	13	1,000	1	28
1	3,600	1	504		
1	3,000	3	500		

Faithfully updated and submitted by Rev. Johanna+

The committee met on September 15, 2017, Rev. Johanna, Paul deLima, Dan Bilow, Chuck Vanderpool, Sarah Reks, and John Auwaerter attending. Committee members also met previously to review scopes of work for the driveway and entrance walk replacement projects.

Items for Vestry Discussion/Approval:

None. Replacement of the rector driveway and entrance walk, and repair of the entrance porch piers, was approved at a special vestry meeting on September 11 (see below).

Other Items and Updates

Rectory Repairs: As reported in August, the Property Committee is advancing several major repairs/improvements at the rectory based on available funds (reserves) and the success of the Capital Campaign. The following provides the status of current work items:

1. Front Porch Repairs: \$18,500 (previously approved, scheduled for spring 2018, Gary Wright)
2. Central Air Conditioning: \$3,500 (previously approved by the vestry): The central air conditioning was installed at the rectory on August 22.
3. Asphalt driveway reconstruction: \$6,522, proposal by Superior Seal and Paving approved by vestry at special meeting on September 11. Work scheduled to begin November 16, with final asphalt layer to be applied next spring.
4. Concrete Entrance Walk replacement (sidewalk to rear door): \$4,000, proposal by Maksi's Masonry approved by vestry at special meeting on September 11. Work to be undertaken in October.
5. Side Entrance Porch, replacement of brick piers: \$3,000, proposal by Maksi's Masonry approved by vestry at special meeting on September 11. Work to be undertaken in October.
6. Water Heater (exiting unit 20+ years old): \$2,200; committee getting additional quotes, with plans to replace the unit this fall. Vestry approval planned for October meeting.
7. Dorset Road Sidewalk and Driveway Apron: The committee recommends that this be done by the city and charged to the church taxers (10 year pay-off). John Auwaerter will be contacting the city to obtain an estimate (probably in the \$5,000 range)
8. Sagging Dining Room and Hallway Floors, Loose Stairs/Balustrade: The committee has purchased three lally columns to support the beams that appear to be sagging, and will have Gary Wright address the situation when he works on the front porch in the spring.
9. Garage Repairs: The committee decided to postpone major repairs (replacement of concrete floor/foundation), but will be addressing removal of accumulated soil/debris around perimeter that may be leading to wood rot.
10. Minor repairs: Replacement of leaking bathroom faucets (replaced by Gaffney Plumbing), replacement of faulty outside spigot, repair of kitchen cabinet that is pulling away from the wall, repair of attic window, repair of second floor rear porch door lockset. The committee is considering how best to get these repairs done.
11. Other repairs needed within next year or so: exterior painting; window repair; storm window repair/replacement; insulation (Paul is looking into a free NYSERDA energy efficiency evaluation)

John Auwaerter submitted an application for approval of the driveway, entrance walk, and entrance porch repairs by the city Landmark Preservation Board, which will review the application on September 21. John is also submitting a building permit for the work on the driveway, entrance walk, and entrance porch this fall. Gary Wright will get his own permit for work on the front porch next spring.

State EPF Grant for Exterior Masonry Repairs (Tower, Parish House)

Project schedule as previously reported: Completion of plans and specifications, September 2017 (probably October now); project advertised for bid: October 2017; selection of general contractor: January 2018; construction: April-July 2018.

HVAC Noise, Church Proper: Given the use of the church for musical performances, the noise from the HVAC needs to be reduced (will also help with acoustics during church services). The committee had a professional assessment of the HVAC noise done last year, and is exploring contractors who may be able to do the work. Civic Morning Musicals may be interested in partnering with the church to resolve the HVAC noise problem.

Church Grounds: Many thanks to Holly and Dan Bilow for their continued work on the church grounds, which look better than ever.

There is an increase in dog droppings in the Welsh Garden, which may be from new residents/students in the area. The committee discussed asking adjoining landlords to alert their residents about this issue, and designing a sign for the garden that lets people know it is sacred ground. A proposal for the sign will be recommended to the vestry in October. A grounds clean-up will be planned for late October or early November.

Church Kitchen: The committee discussed the need to have the stove professional cleaned, and that it would be good to have the entire kitchen professional cleaned once or twice a year.

Miscellaneous Repairs and Improvements (Church)

The committee is pursuing the following repairs/improvements (resolutions noted where applicable):

- Lift and LULA: Thanks to Paul deLima for following up on issues with operation of both elevators; he will be posting additional directions to avoid future problems.
- Fire Alarm System: There were malfunctions in the smoke detector in the tower the week of September 11 that resulted in the fire department coming out several times. Thanks to Chuck for responding and getting Tim Post of Alarm Systems of CNY to check out the system; they recommended semi-annual cleaning of all detectors, which they completed at a cost of approximately \$200.
- Church furnace replacement (1 of 3 not replaced in 2015): Need to get estimates
- Repair of broken glass and memorial name plates on the church stained-glass windows: The committee discussed this, but postponed the work pending funds needed for tree removals in the Welsh garden.
- Setting up racks in food pantry and repair of concrete floor near elevator: Sexton Rich completed this work.
- Painting of chapel (old sacristy/upper hall) exterior door and porch (adjacent to Madison St. entrance): Need estimates or volunteer.
- Repair of tile floor at University entrance to church. Need estimates. John Auwaerter is following-up with Beth Crawford to see if she can recommend someone.
- Cleaning of kitchen stove: Chuck is contacting someone to professionally clean this, to reduce potential for a grease fire.

Submitted by John Auwaerter

Grace Episcopal Church, Syracuse, NY 13210
 Sustainability Committee report: Vestry September 19th, 2017

Members: Judith Brooks Rental Coordinator, Rosa Clark, Michael Hungerford and
 Marcia Putman

September 2017

<u>Renter or Group</u>	<u>Date(s)</u>	<u>Activity or Event</u>	<u>Space</u>	<u>Contact person</u>
Syracuse CMM	9/13/17	Concert: Flute & Piano 12:15pm	Sanctuary	
	9/20/17	Rehearsal 11:30am for 9/20/17 Concert: 12:15pm	Sanctuary	Carole Brzozowaki
Syr. Comm. Choir	9/13, 20 & 27	7 - 9pm Season rehearsals	Parish Hal	Karen
CHAFA	9/2017	No schedule as of today	holding Parlor for Sept. 2017	
12 Step Group	9/2017	4pm – 7pm (1 attending)	holding Parlor for Sept. 2017	Jim Pitcher

October 2017

Kevi's Treats	10/07 & 21	Cooking class 2-6pm	Kitchen	Kevi Dean
Syracuse CMM	10/10/17	Rehearsal PM	Sanctuary	Carole Brzozowaki
	10/11/17	Concert: Mezzo-Soprano Piano 12:15pm	Sanctuary	
“Sewing Project”	10/14/17	Saturday 9am – 5pm (making Hygiene for Ghana's school girls. . .)	Parish Hall	Sue Keeter
Syr. Comm. Choir	10/4,11,18 & 25	7 – 9pm	Parish Hall	Karen
Syr. Comm. Choir	10/21/17	Workshop 9 – 1:30pm (break out rooms: Sun. School room, upper conference room & Youth space by Sanctuary)	Parish Hall	Karen

New members welcome!

JMB 9/19/17
 Grace Episcopal Church,
 Syracuse, NY

GRACE CHURCH FOOD PANTRY: August 2017

<u>Weeks</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>Totals</u>
Number of <u>Households</u>	29	33	25	17	19	123
Number of <u>Children</u>	16	16	13	4	9	58
Number of <u>Adults</u>	32	42	27	19	16	136
Number of <u>Elderly</u>	12	13	10	7	5	47
Total <u>Individuals</u>	60	71	50	30	30	241
<u>TOTAL MEALS</u>	540	639	450	270	270	2169

The Grace Project

September Vestry Report

I. Programming

The Grace Project continues to offer programming at the Justice Center on Wednesday evenings from 7:00 pm to 8:00 pm.

Programming has included learning communication skills, distilling learning from formally incarcerated youth, and development of emotional control.

Upcoming programming will include engaging the young men in writing a play about what it is like to be in prison.

II. Six Word Memoirs

Carol Johnston has volunteered to contact the Syracuse City Schools and to act as the interface at places where the 'Six Word Memoirs' might be displayed. Part of the display would include a write-up about the memoirs and The Grace Project.

III. Finances

With respect for Damon and his faithful service to The Grace Project, TGP will continue to support Damon Gilstrap by paying his membership fee for 100 Black Men. The membership fee is \$300.00

University United Methodist Church

SANCTUARY RESOLUTION

“Feed God’s People: Body, Mind, and Spirit”

WHEREAS, “We see UUMC as a living, teaching, diverse Christian community for all persons, a community that embraces its members, and the people of our neighborhood, region and world. We shall be known for our love, leadership, faith, actions, inclusiveness and social witness. We shall be known for using our gifts, the gifts of our partners, and our holy place to feed all the people—body, mind and spirit.” UUMC Vision Statement

WHEREAS, “As servants of Christ we are sent into the world to engage in the struggle for justice and reconciliation. We seek to reveal the love of God for ... [all people] of all ethnic, racial, cultural and national backgrounds and to demonstrate the healing power of the gospel with those who suffer.” 2016 Book of Discipline, paragraph 124 “Our Mission in the World”

WHEREAS, as United Methodists, “We recognize, embrace, and affirm all persons, regardless of country of origin, as members of the family of God. We affirm the right of all persons to equal opportunities for employment, access to housing, health care, education, and freedom from social discrimination. We ... recognize the gifts, contributions, and struggles of those who are immigrants and to advocate for justice for all. We oppose immigration policies that separate family members from each other or that include detention of families with children...” Adopted by the 2016 General Conference Social Principles

WHEREAS, we at UUMC affirm the Biblical mandate of Leviticus 19:33-34; 24:22, “When the alien resides with you in your land, you shall not oppress the alien. The alien who resides with you shall be to you as the citizen among you; you shall love the alien as yourself, for you were aliens in the land of Egypt: I am the Lord your God” and Matthew 25:37-40, “Then the righteous will answer, ‘Lord, when did we see you hungry and feed you, or thirsty and give you something to drink? When did we see you a stranger and invite you in, or needing clothes and clothe you? When did we see you sick or in prison and go to visit you?’” The Almighty will reply, “Truly I tell you, whatever you did for one of the least of these brothers and sisters of mine, you did for me.” And the second great commandment, Mark 12: 31, “Love your neighbor as yourself.”

WHEREAS, we as a congregation affirm the Constitutional principle that people should not be deprived of “life, liberty or property without due process of law,” and believe that children who are citizens because of their birth in the United States should not be deprived of their immigrant parents by deportation prior to exhaustion of all legal defense consistent with due process of law,

THEREFORE, IT IS HEREBY RESOLVED that we declare ourselves to be a SANCTUARY CONGREGATION and commit to:

1. **Educate ourselves and our community about immigration-related issues.**
2. **Advocate for justice and comprehensive humane immigration reform.**
3. **Accompany and support immigrants and their families at their request when facing immigration related hearings and meetings or seeking change in their immigration status.**
4. **Become a part of the CNY Interfaith Sanctuary Coalition, and support those congregations and persons who may reside in their sanctuary spaces.**

Stated more specifically, our commitments as a Sanctuary Congregation include, but may not be limited to, the following:

Educate ourselves and our community about immigration-related issues:

- + We will education ourselves about issues facing immigrants (i.e. tuition equity, wage theft) and about legislation targeting immigration policy reform.
- + We will avail ourselves of resources from and support organizations that work for immigrant justice (i.e. CNY Workers Center, The New Sanctuary Movement, Indivisible, etc.
- + We will collaborate with organizations working for justice, especially our sister faith-based organizations (CNY Solidarity Coalition, ACTS, etc.).

Advocate for justice and comprehensive humane immigration reform

- + We will actively and publicly work for comprehensive humane immigration reform in New York State and the USA.
- + We will support faith-based organizations calling for an end to programs that separate families and erode trust between law enforcement and immigrant communities, such as unjust detentions and deportations and unnecessary separations within immigrant families.
- + We will include our voice as a church community, and provide opportunities for individual members to include their voices in making positive changes to our immigration laws, policies and enforcement.

Accompany and support immigrants and their families at their request when facing immigration-related hearings and meetings or seeking change in their immigration status

- + We will accompany immigrants at their request to immigration hearings and meetings related to their immigration status to provide witness and support.
- + We will provide hospitality and tangible support for immigrants and their families going through immigration-related proceedings (i.e. meals, transportation, companionship) while being given sanctuary by a sister congregation.
- + We will seek ways to provide financial support when appropriate.
- + We will welcome immigrants and immigrant families into our congregation.

Adopted at a church conference on Sunday, September 17, 2017